

NSW Ski Gardens Evacuation Plan

What to do in an emergency situation

1. Flood Safe tips available at - <http://www.floodsafe.com.au>
2. Monitor Bureau of Metrology Flood Watch - <http://www.bom.gov.au/nsw/warnings>
3. Monitor the SES website - <http://www.ses.nsw.gov.au>
4. Listen to your local ABC radio station for updates - <http://www.abc.net.au>
5. Alternative radio station – Local 89.9 FM Hawkesbury Radio
6. Monitor live traffic - <http://m.livetraffic.rta.nsw.gov.au/Search.aspx>
7. Ferry information for Webbs Creek Ferry and Wisemans Ferry - 132 701
8. Await advice from authorities

Fire / Police / Ambulance	000
SES State Emergency Service	132 500
Local Council Services	Hawkesbury City Council: 4560 4444 The Hills Shire Council: 9843 0555 AH :0412 705 090 The Hornsby Shire Council: 9847 6666
Rural Fire Service	Wisemans Ferry: 45664244 (not attended) Baulkham Hills: 9654 1244 (Control)
Hospitals	Hawkesbury District Health Services (Windsor) (02) 4560 5555 Westmead Hospital (02) 9845 5555
Wisemans Ferry Police	(02) 4566 4302
GPS	S 33° 23.838 E 150°58.907

PARK DETAILS these will be asked when on the phone to emergency personnel

Business Name	NSW Water SKI Gardens
Street address	2916 River Rd, Wisemans Ferry NSW 2775
Office Phone number	(02) 4566 4212
Nearest cross road	Old Northern Rd

NOTIFY THE FOLLOWING PEOPLE IN AN EMERGENCY

Position	Name	Phone number	Location
Manager	Christine Clark-Goodison	(02) 4566 4212	On site

SITE FLOOD DEPTHS

Lowest site in park	Boat Ramp	Height before inundation	3.4 m
Highest site in park	Toilet Block	Height before inundation	5.5 – 6m

SITE DETAIL

Service cut off locations

Service	Cut off location and instructions
Electricity	Power room back of Toilet Block. Power board Kiosk.
Water	Pump at Boat Shed. Pump behind Toilet Block.

Structures

	Total Number of sites	Number of moveable structures*	Movable Site numbers	PEAK Number of people approx.	NON PEAK Number of people approx.
Permanent residents				4	4
Permanent vans (annuals)	25			100	
Cabins - tourist	2			12	
Tourist sites – Powered/Unpowered	10			120	2
Boats stored in sheds	12				
Trailers – boats Stored outside	2				

*non moveable determination: no draw bar, Rigid Annexe, attached to sewer, flat tyres

Staff, Guests & Residents Requiring Assistance

Name	Address/site number	Special needs	Person assisting	Accounted for

Where is flooding likely to originate from

Source of flood threat	Gauge Location/Number	Average Water height in Flood Event (m)			
		1 in 5 year	1 in 20 year	1 in 50 year	1 in 100
Warragamba	Warragamba Dam				
Nepean River	Wallacia (212202)	36.8	42.5		45.8
Grose River	Richmond (212902)	12.5	15.3	16.4	17.5
Colo River	Lower Portland (212407)	5.5	7.5	9.1	10.3
Webbs Creek	Wisemans Ferry (212408)	3.2	4.4	5.6	6.7
MacDonald River	St Albans (212010)				

For Current River Heights : http://www.bom.gov.au/cgi-bin/wrap_fwo.pl?IDN60143.html

<http://realtimedata.water.nsw.gov.au/water.stm>

EVACUATIONS

PEOPLE

Responsibility	Action
Manager	Know how many people are on site; guests, visitors, staff
Manager	Alert van owners off site that there is an emergency
Manager	Alert everyone on site that there is an emergency
Van Owners	Report to manager on arrival and when leaving
Manager	Know if anyone needs assistance to move out
Manager	Assist with moving people to the emergency assembly area /off site
Manager	Designate person to check that everyone is out
Manager	Designate person to turn off services

INFRASTRUCTURE

Manager	Know the height at which the water level will inundate the property
Manager	Know what can and cannot be moved to high ground
Manager	Cut power if river breaks its banks
Van Owners	Check power is off. Tie down all large items likely to float. Empty fridges. Store mattresses and furniture in annex as high as possible.
Van Owners	Have the means to move vans and other items as quickly and safely as possible – appropriate vehicle, personnel, torches, tools, jacks, ropes, wet weather gear – consult manager on evacuation order and possible relocation site. Minimum vehicles, no children. Consider others.
Boat Owners	Have the means to move boats and other items as quickly and safely as possible – Remove fuel, oil, and tie down any large items.

SES Integrated Flood Response

The NSW SES Sydney Western Region Incident Controller will designate the “Start Time” for flood response based on the time the Hawkesbury River reached, or is expected to reach, 6 metres on the Windsor gauge.

- Hawkesbury Nepean Flood Plan 7.1.5

The decision to evacuate may need to be made when there is still a degree of uncertainty regarding when the critical points on evacuation routes are cut.

- Hawkesbury Nepean Flood Plan 6.9.2

If the NSW State Emergency Service (SES) issues an Evacuation Order you have to leave immediately.

Emergency Assembly Points

<i>Main assembly area</i>	<i>Front gate, managers residence</i>
<i>Local Area Assembly Point</i>	<i>Wisemans Ferry Village Shopping Centre</i>
<i>Site evacuation route</i>	<i>River Rd – Old Northern Rd</i>

PRE-FLOOD PLAN

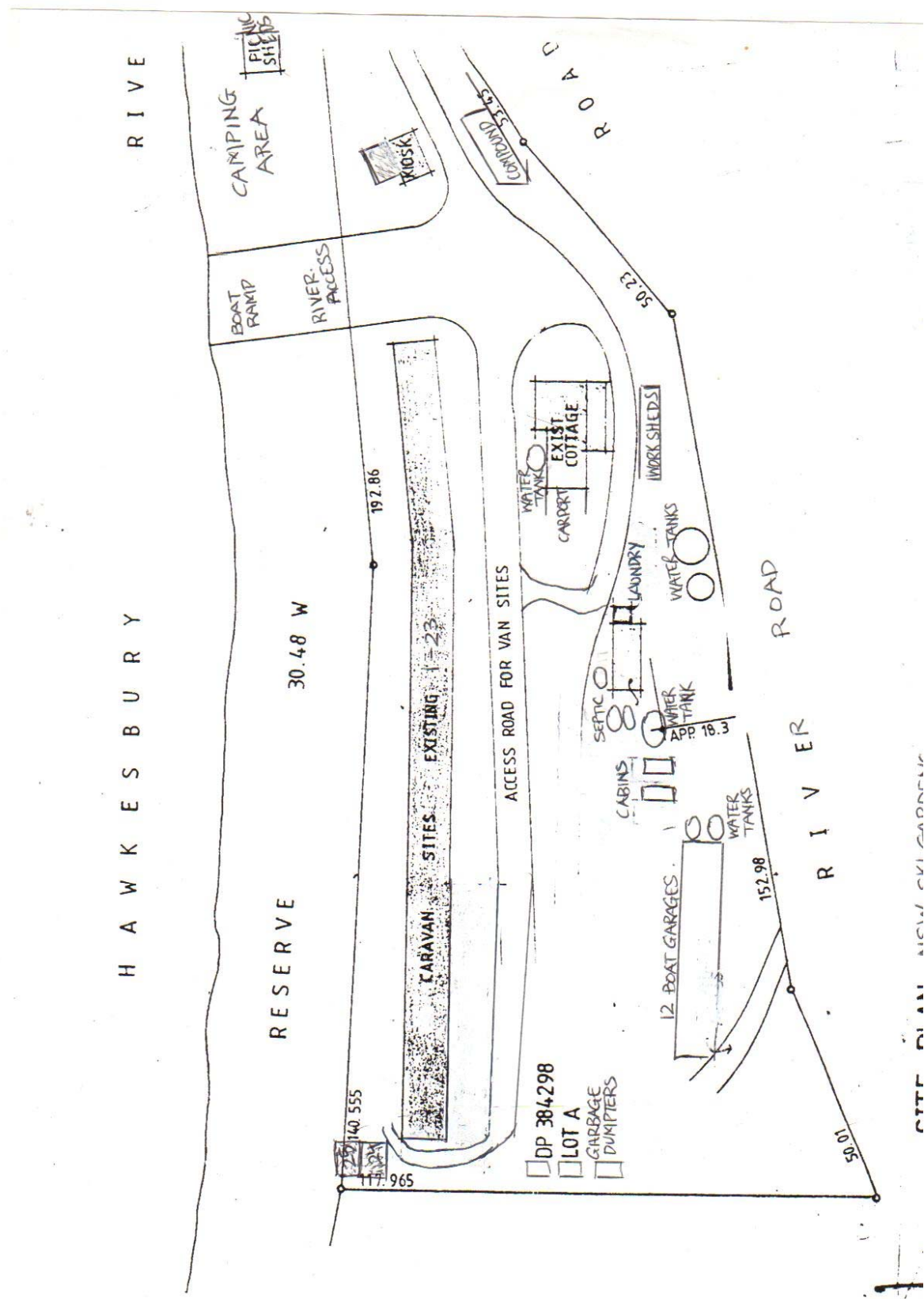
Allocate staff member(s) to move items to safe places where possible

Location	Tasks	Allocated Staff Member	Done
OFFICE	Back up all computer files		
	Carefully stack computer equipment, furniture, files and papers, electrical items on top of desks and counters.		
	Ensure backup files kept offsite		
AMENITIES & BATHROOMS	Move sanitary bins to high areas.		
KIOSK & KITCHEN	Place cooking oils and chemicals as high as possible		
	Secure fridge(s), microwave and move to higher location if possible		
LAUNDRY	Secure washers and dryers		
MAINTENANCE AREAS, SHED & WORKSHOPS	Shut off fuel, secure or move fuel and oil containers to high areas or off site.		
	Move machinery, chemicals, pesticides etc. to a safe high shelf or off site		
	Tie down any large items likely to float		
PARK GROUNDS	Secure fire extinguishers Move garbage bins to higher location Secure/move picnic tables		
TRANSPORTABLE CABINS AND VANS	Action removal procedure for cabins and vans		

FLOOD TOOL KIT

Item	No.
Torch	
Radio battery powered - Spare batteries	
Battery powered tools, drill	
Matches	
First aid kit	
Gloves (rubber)	
Candles	
Mobile phone and charger (car charger)	
Insurance policy number & contact	
Protective clothing - weatherproof jacket, pants & foot ware	
Special needs – glasses, baby formula, medications	
Bottled water / purification tablets	
Tinned food (including pet food where required)	
Toiletries - Toilet paper, hand wash/ sanitiser etc	

SITE PLAN



CITE PLAN NSW SKI GARDENS

AERIAL VIEW

